How to Become Tsunami Ready, Tools

3.3 Tsunami Ready Recognition Program Application

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Tsunami Ready Application Form

The Application should use TR Form and include supporting documentation. Checklist for TR application is available in MG74
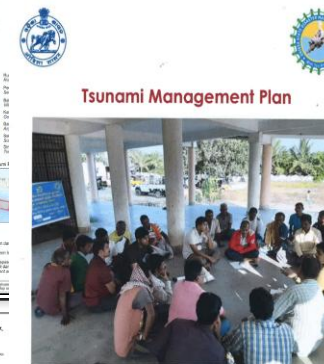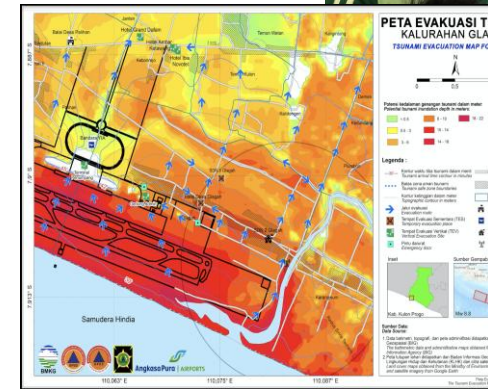
Files can be in pdf, image (jpg-png) and Videos

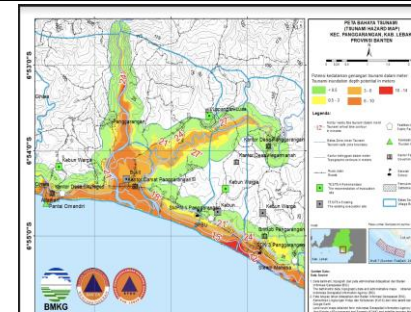File should follow the file-naming guide

ID_OE_activities-Panggarangan.jpg

ID_evacuation_map_GLAGAH.jpg

IN_plan_Venkatraipur.pdf

CR_tsunami_exercise_Tiv_instructions.jpg

ID_hazard_map_Panggarangan.jpg

Overall Structure of the Folder Name

Main Folder

CC_NS_Community Name

CC: Country code
NS: Name of State/Provinces

Example:
For main folder write the full name of the community
ID_SB_Purus

ID: Indonesia (CC)
SB: Sumatera Barat (NS)
Purus: Community name

TR RECOGNITION

ASSESS — A-1 | A-2 | A-3

PREP — P-1 | P-2 | P-3 | P-4 | P-5

RESP — R-1 | R-2 | R-3 | R-4

EVALUATION
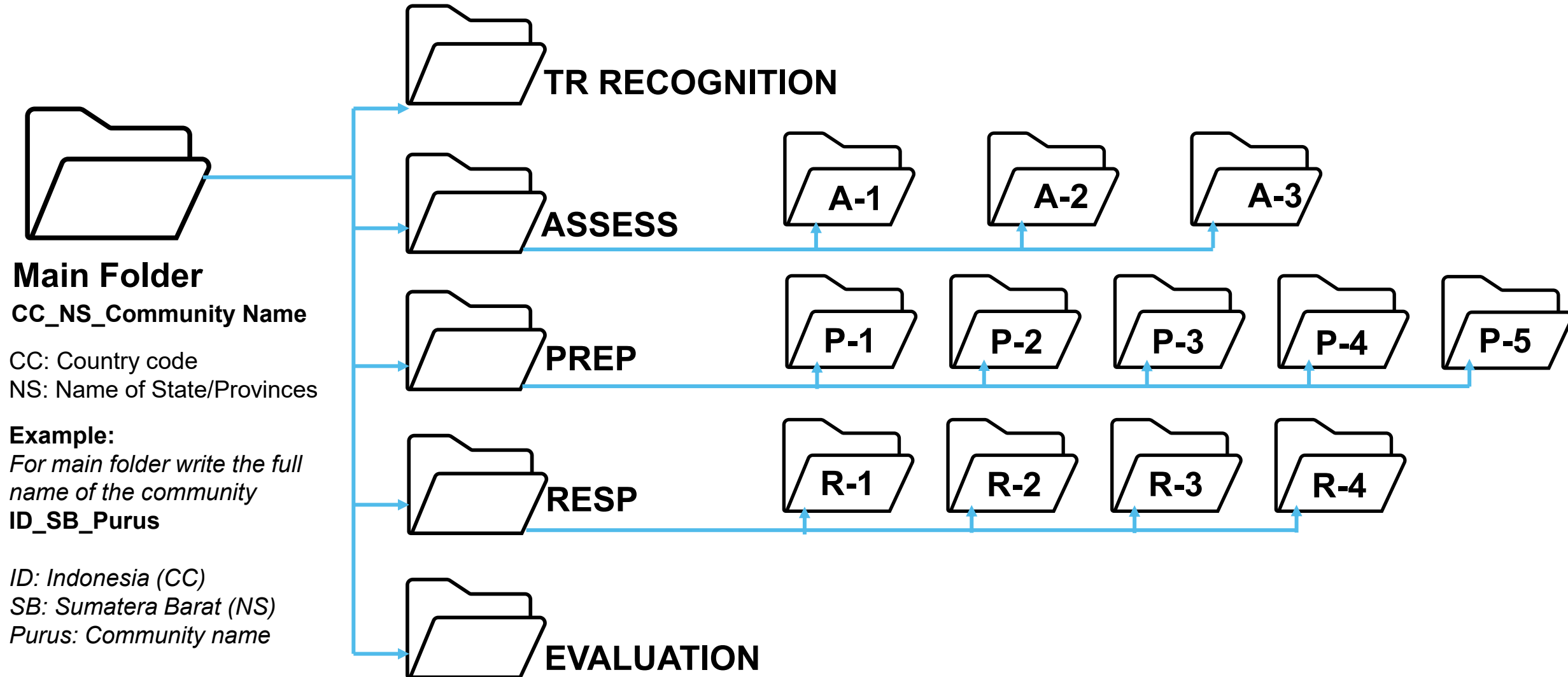
Overall Structure of the Folder Name

CC: Country code

https://www.unece.org/cefact/locode/service/location

NS: Name of State / Province

Use the country agreement of the state/province abbreviation, if none, use the first letter(s) of the state/province's name, and can be a 2-3 letter abbreviation.
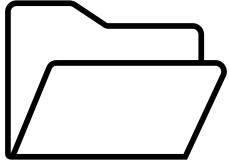
CN: Community Name

Use the country agreement of the community's abbreviation, if none, use the first letter(s) of the community's name, and can be a 2-3 letter abbreviation

File Name

Based on the indicator file names

Example: *File name: evacuation map*
ID: Indonesia, SB: Sumatra Barat, Purus: name of village
Complete file name: ID_SB_Purus_Evacmap

Folder Content and File Name

TR RECOGNITION

File content	File name	File type	Example
Application forms	CC_NS_CN_applic	PDF	ID_SB_Purus_applic
Recognition and Appreciation Certificate	CC_NS_CN_cert_rec CC_NS_CN_cert_app_X	PDF	ID_SB_Purus_cert_rec ID_SB_Purus_cert_app_1
Tsunami Ready Sign	CC_NS_CN_TRSign	JPG/PNG/PDF	ID_SB_Purus_TRsign
Media News	CC_NS_CN_news_X	PDF	ID_SB_Purus_news1

Should there are several files of the same name please put number (X)

CC: ID (Indonesia)
NS: SB (Sumatra Barat)
CN: Purus (Purus village)
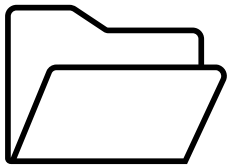
EVALUATION

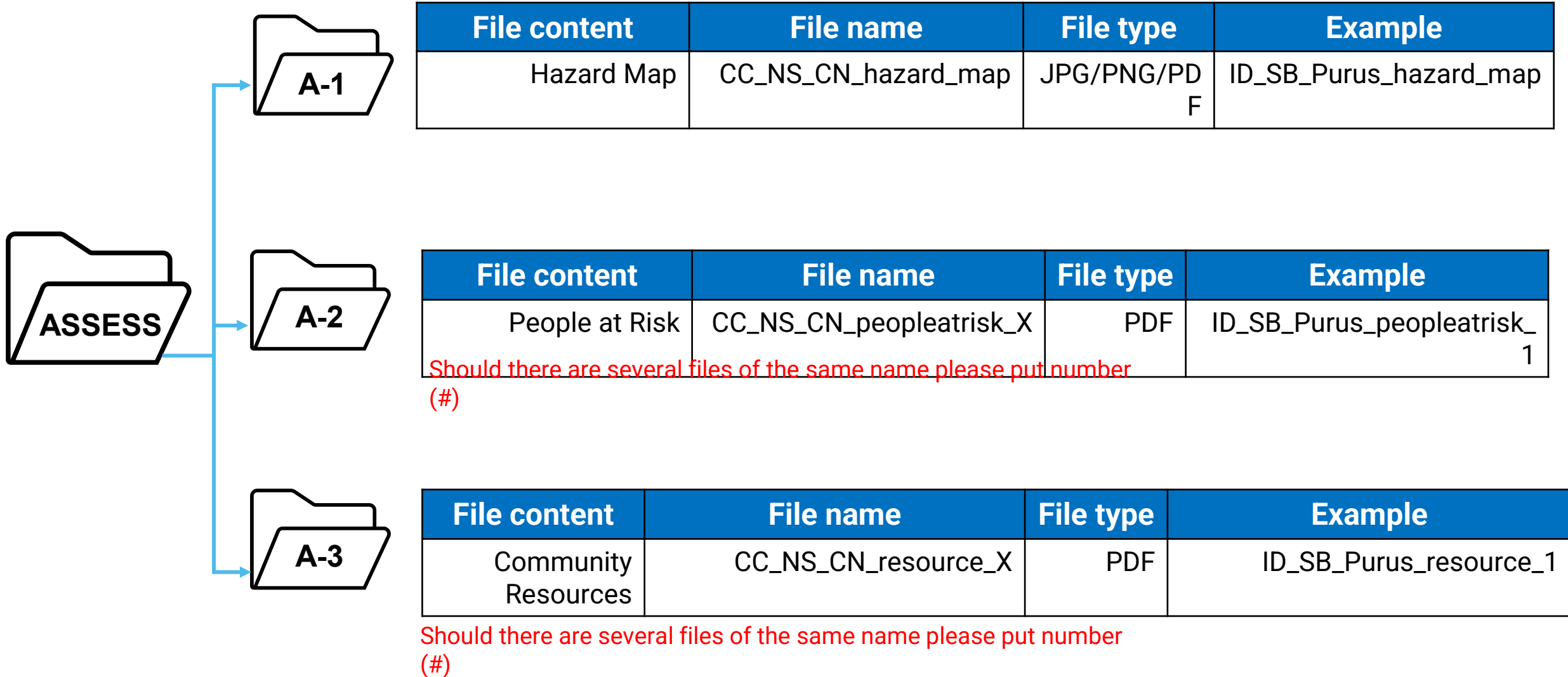| File content	File name	File type	Example
Field Verification Visit *	CC_NS_CN_vervisit	PDF	ID_SB_Purus_vervisit
Evaluation report *	CC_NS_CN_evalrep_X	PDF	ID_SB_Purus_evalrep_1
Annual report *	CC_NS_CN_annrep_*year*	PDF	ID_SB_Purus_annrep_2024

* If available of once it is made available
Should there are several files of the same name please put number (#)

CC: ID (Indonesia)
NS: SB (Sumatra Barat)
CN: Purus (Purus village)

Folder Content and File Name

ASSESS

A-1

File content	File name	File type	Example
Hazard Map	CC_NS_CN_hazard_map	JPG/PNG/PDF	ID_SB_Purus_hazard_map

A-2

File content	File name	File type	Example
People at Risk	CC_NS_CN_peopleatrisk_X	PDF	ID_SB_Purus_peopleatrisk_1

Should there are several files of the same name please put number (#)

A-3

File content	File name	File type	Example
Community Resources	CC_NS_CN_resource_X	PDF	ID_SB_Purus_resource_1

Should there are several files of the same name please put number (#)

Folder Content and File Name

File content	File name	File type	Example
Evacuation Map	CC_NS_CN_evacmap	JPG/PNG/PDF	ID_SB_Purus_evacmap

File content	File name	File type	Example
Tsunami Information	CC_NS_CN_tsuinfo_#	JPG/PNG/PDF	ID_SB_Purus_tsuinfo_1

File content	File name	File type	Example
Outreach and Education Resource	CC_NS_CN_OEres_#	JPG/PNG/PDF or links	ID_SB_Purus_OEres_1 ID_SB_Purus_OEres_2

File content	File name	File type	Example
Outreach and Education activity	CC_NS_CN_OEact	JPG/PNG/PDF /MP4 or links	ID_SB_Purus_OEact_1 ID_SB_Purus_OEact_2

File content	File name	File type	Example
Tsunami Exercise	CC_NS_CN_exercise	JPG/PNG/MP4 or links	ID_SB_Purus_exercise_1

PREP

P-1
P-2
P-3
P-4
P-5

Folder Content and File Name

RESP

R-1

File content	File name	File type	Example
Emergency Response Plan	CC_NS_CN_respplan_#	PDF	ID_SB_Purus_respplan_1

R-2

File content	File name	File type	Example
Response Capacity	CC_NS_CN_respcap_#	JPG/PNG/PDF or MP4	ID_SB_Purus_respcap_1 ID_SB_Purus_respcap_2

R-3

File content	File name	File type	Example
Receive Alert / Warning	CC_NS_CN_rec_alert_#	JPG/PNG/PDF or MP4	ID_SB_Purus_rec_alert_1 ID_SB_Purus_rec_alert_2

R-4

File content	File name	File type	Example
Receive Alert / Warning to public	CC_NS_CN_diss_alert_#	JPG/PNG/PDF or links	ID_SB_Purus_diss_alert_1 ID_SB_Purus_diss_alert_2

Folder Content

1. Photos:

   Limit photos of evidence of each indicator to max. 5 photos.

   - Make sure the photos are of high quality but not too big size.
   - Avoid similar photos of the same object or evidence.

2. Videos:

   If the video file is less than 50 MB, the video can be included in the submission, for a bigger file size, upload the video to YouTube, Vimeo, or other social media and provide the link to the video.

Application Form

Form 1.
Contact Information

Part A:
Community Contact Information

Part A. Community Contact Information			
Country	Community (Locality/City/Town)	Total population	Total population to be evacuated
Primary Point of Contact		**Secondary Point of Contact**	
Full Name		Full Name	
Office / Institution		Office / Institution	
Title		Title	
Mailing Address		Mailing Address	
City		City	
State, ZIP		State, ZIP	
Phone		Phone	
Email		Email	

1. Please add any important information additional to contact details.
2. Please provide information on Tsunami Ready Local Committee (TRLC) and other contributors: (TRLC date of establishment, names of members and their institutions, Other key stakeholders and donors, etc.).

Application Form

Form 1.
Contact Information

Part B:
National Tsunami Ready Board

Part C:
ICG and TIC Information

What level are you implementing Tsunami Ready? ___ Local   ___National
If National, then skip to Part C.

Part B. National Tsunami Ready Board (NTRB)		
Country	Total population of country	NTRB Date of establishment

NTRB Chair Contact information

Full Name	
Office / Institution	
Title	
Mailing Address	
City	
State, ZIP	
Phone	
Email	

NTRB members * (please indicate name, institution, and title)

1.

2.

3.

4.

5.

* Add as many entries as needed

Part C. Intergovernmental Coordination Group (ICG)	
UNESCO-IOC ICG Technical Secretariat	
Name of ICG	
Name of ICG Technical Secretary	
UNESCO-IOC ICG Tsunami Information Centre (TIC)	
Name of TIC	
Name of Head of TIC	

Application Form

Form 2.
Verification

Part A:
Fulfilment of Indicators

I. Assessment Indicators

Community (Locality/City/Town)	

Part A. Fulfilment of Indicators

☐ New Recognition   ☐ Renewal Recognition

I. ASSESSMENT Indicators (ASSESS)

ASSESS-1	Tsunami hazard zones are mapped and designated.	☐ Verified

☐ Inundation modelling for maps	☐ Baseline tsunami zone for maps

Verification Notes:

ASSESS-2	The number of people at risk in the tsunami hazard zone is estimated	☐ Verified

☐ Approx. Number of persons with disabilities	☐ Approx. Number of elderlies
☐ Approx. Number of young	☐ Approx. Number of workers
☐ Approx. Number of tourists	☐ Other (specify):
☐ Approx. Number of daytime population (summer)	☐ Approx. Number of nighttime population (summer)
☐ Approx. Number of daytime population (winter)	☐ Approx. Number of wintertime population (winter)

Verification Notes:

ASSESS-3	Available economic, infrastructural, political, and social resources are identified	☐ Verified

☐ Volunteer organizations	☐ Local or national budget
☐ Buildings and public spaces	☐ Local plans
☐ Local networks	
☐ Other (specify):	

Verification Notes:

Application Form

Form 2.
Verification

Part A:
Fulfilment of Indicators

II. Preparedness Indicators

Application Form

Form 2.
Verification

Part A:
Fulfilment of Indicators

III. Response Indicators

III. Response Indicators (RESP)

RESP-1	A community tsunami emergency response plan is approved.	☐ Verified

☐ Identify tsunami as a hazard and provides risk assessment

☐ Present tsunami-hazard profile, including source locations, extend of inundation, run-up, previous or future tsunamis

☐ Describe community vulnerability

☐ Details 24-hour warning point procedures

☐ Specify emergency operations centre (EOC) activation criteria

☐ Specify tsunami criteria and procedures for the activation of the public warning system

☐ Provide contact information for all jurisdictional agencies and response partners

☐ Include evacuation plans for tsunamis, roles of community entities/agencies, maps and protocols

☐ Include procedures for updating information and determine when evacuated zones are safe

☐ Include procedures for providing security for the evacuated zone(s)

☐ Include procedures for reporting tsunami impacts in the community

☐ Include schools and critical infrastructure in the tsunami response plan

☐ Describe training to ensure coordinated and quick response at all levels

Verification Notes:

RESP-2	The capacity to manage emergency response operations during a tsunami is in place.	☐ Verified

☐ Has 24-hour operations or plan to activate an EOC for tsunami incidents

☐ Has warning reception and warning dissemination capability

☐ Has ability and authority to activate the public warning system in its area of responsibility

☐ Maintains the ability to communicate within and across jurisdictions

☐ Maintains established communication links with NTWC and/or Emergency or Disaster Management Office to support the warning decision making process

☐ Has capacity to manage evacuations and respond to the consequences of a tsunami

Verification Notes:

RESP-3	Redundant and reliable means to timely receive 24-hour official tsunami alerts are in place (at least three methods).	☐ Verified

☐ Public Alert Radio Systems	☐ Active Internet monitoring capability, including social media
☐ National/Territorial warning call out tree system	☐ Direct email from NTWC, TWFP, and/or Disaster Management Office
☐ Instant messaging programmes available via Internet	☐ Direct fax from NTWC, TWFP, and/or Disaster Management Office
☐ Amateur radio transceiver	☐ Text message or direct pager from NTWC, TWFP, and/or Disaster Management Office
☐ Third-party alert provider	☐ Coast Guard (CG) or other maritime agency official broadcasts
☐ Local radio: Emergency Alert System	☐ Other (specify):

Verification Notes:

RESP-4	Redundant and reliable means to timely disseminate 24-hour official tsunami alerts to the public are in place (at least three methods).	☐ Verified

☐ Emergency alert system message initiation and broadcast	☐ Amateur radio operator network
☐ Public/Private television audio/video overrides (broadcast 'breaking news')	☐ Telephone mass notification system
☐ Local flood warning system	☐ Call out tree
☐ Audible alerts (outdoor or indoor warning sirens, siren/megaphone mounted on emergency vehicles, school or church Bells or mosque loudspeakers, village 'bells', etc.)	☐ Coordinated jurisdiction-wide radio network
☐ Visual alerts, such as roadway signs (electronic billboards), flags or banners (colour-coded or with specific symbology)	☐ Countywide communications network
☐ Local alert broadcast system	☐ Social media (Twitter, Facebook, WhatsApp, Viber, Signal, etc.)
☐ Local pager/texting system	☐ Water safety officials, such as lifeguards on beaches and on patrol
☐ Other (specify):	

Verification Notes:

Application Form

Form 2.
Verification

Part B:
Applying Community Official

Part C:
National or Regional Tsunami
Ready Board Approval

Tsunami Ready Recognition Programme Application Form
Form 2. Verification

Part B. Applying Community Official			
Application Submitted by (Name of Official)		Title	
Name of Institution			
Signature		Date	

Part C. National or Regional Tsunami Ready Board Approval			
Chair of the Tsunami Ready Board		Title	
Signature		Date	

Verification Notes:

Thank you
Salamat po

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